

**BRIDGE HOUSING** **Advance**   
**Scholarship**

**Guidelines**





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# What is an Advance Scholarship?



The Advance Scholarship is for Bridge Housing residents who want to improve their children's experience of school or their own employment prospects.



If you are in training, or engaged in an apprenticeship, if you are a student (at school, TAFE or University), or a parent who is seeking to improve your child's experience at school, then an Advance Scholarship may be able to support you with financial assistance to help you achieve your or your child's education or employment goals.

## How much can I apply for?

The Advance Scholarships are available by age group:

- ▶ Primary School students: up to \$750
- ▶ High School students: up to \$1000
- ▶ Tertiary Education or Professional Development: up to \$1500.

## Who is eligible to apply?

- ▶ You must be a tenant or household member of Bridge Housing
- ▶ You must be applying for an activity or item that will:
  - ▶ Improve your child's experience of school or in extracurricular activities OR
  - ▶ Improve your employment prospects
- ▶ Applicants must not be in any rent, water or other arrears. Any previous arrears must be being paid through a consistent repayment plan.
- ▶ You must not be the recipient of a DCJ scholarship in the same year you are applying
- ▶ Affordable and transitional housing tenants are not eligible to apply.



## What can I apply for?

- ▶ Education related costs such as text-books, equipment or
- ▶ Physical or cultural extra-curricular activities such as swimming lessons, cultural dance or team sports
- ▶ Courses or certificates that will assist with professional development and/or gaining employment.





## I want to apply for a laptop, what are my options?

- ▶ The majority of applications that are received for the Advance Scholarship are for a laptop
- ▶ Applicants wishing to apply for a laptop are able to receive a refurbished device that has been purchased through Work Ventures, a social enterprise who aim to reduce social isolation and support digital inclusion through recycling donated hardware.
- ▶ Applying for a laptop will account for \$400 of any application (laptop and delivery costs)
- ▶ If you require a specific computer for Year 11, Year 12 or tertiary studies, you may apply for a specific device. You must provide evidence with your application if this is the case, for example specific instructions from the educational institution.
- ▶ Please see the FAQs for more information about the laptop I can apply for.

## How will Bridge Housing decide who receives a scholarship?

All successful applicants must meet the eligibility criteria and in addition:

- ▶ Apply for activities or items that are most likely to assist them in
  - ▶ Improving their child's experience of school or in extracurricular activities
  - ▶ Achieving educational, employment or professional development goals
- ▶ Provide evidence of the cost of the item applied for
- ▶ Demonstrate clear goals for their children or themselves.

Preference will be given to applicants who have not previously received a scholarship.

## How do I apply for a scholarship?

All applicants can fill out the short application online via the Bridge Housing website. Alternatively tenants can complete the attached guidelines and post to Bridge Housing or email to: **community@bridgehousing.org.au**

If you need help filling in the form, please let us know. We can discuss your application with you and help you to fill it in. You can also ask your support provider to apply on your behalf.





## Can I receive more than one scholarship?

You can apply for more than one scholarship, however, the following limits apply:

- ▶ Maximum of 2 scholarships per household per year
- ▶ Maximum of 1 scholarship per individual per year
- ▶ Maximum of \$3,000 for any one household over their tenancy
- ▶ Where demand is greater than the budget for the scholarships preference will be given to those households who have not previously received a scholarship.



## What happens if I am approved for a scholarship?

You will sign an agreement that outlines the purpose of the scholarship given, the amount you will receive, how the funds will be paid or how the device can be collected.

All scholarship recipients will be asked to provide feedback about the program and how the scholarship helped you and/or your family. You will also be asked if you would like to be involved in future promotion of the Advance Scholarship program. This may include providing photos or quotes.



## How are the scholarship funds delivered?

Bridge Housing will pay for the activity or item directly to the supplier or school. You will need to provide evidence of the costs and charges by supplying quotes or invoices with your application. In situations where this is not possible and you are able to cover the costs of the activity or item, Bridge Housing will be able to reimburse you for costs. Sufficient evidence of initial expenditure must be provided.

Retrospective purchases will not be eligible for reimbursement.

## Do you have another question not answered here?

You can contact the Community Team on **8324 0836** or email [community@bridgehousing.org.au](mailto:community@bridgehousing.org.au).



# Advance Scholarship Application Form

## Contact Details:

Name	
Address	
Tenant Number	
Phone Number	
Email Address	

Are you a parent or guardian completing this application on behalf of a member of your household?

Yes  Child's name: \_\_\_\_\_

Child's age: \_\_\_\_\_

## School/Course details:

For primary and high school students:	
What school year will the student be in during 2023?	
What school does the student attend?	

For tertiary and other:	
What course are you enrolled in (or planning to enrol) during 2023?	
What is the name of University or Tertiary institution that will be delivering the course?	

The information you provide in the following questions is used by the judging panel to decide who gets a scholarship. Please provide as much information as you can.

**1. If successful, what will you spend the scholarship money on?**

- Education related expenses
- Extra-curricular activities (for example, dance or sports class)
- Completing a course or certificate

Name of the activity / item	School or Supplier	Cost	Quote/ invoice attached?
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
<input type="checkbox"/> Work Ventures Laptop (tick if applicable)	Work Ventures	\$400	N/A

Please attach evidence of the costs to this application.

**2. Personal Situation - please tell us how would a scholarship improve your general well-being (or that of your child)?**

How would the scholarship improve your housing situation? How would you describe your family? What are the factors that affect your study? How are you experiencing financial hardship?

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Please provide any other information that may be relevant to your application by attaching additional pages.

### 3. Education or Employment Outcomes - please tell us what your (or your child's) educational, employment or personal goals are?

For example, you want to support your child's social inclusion through a sports, arts or youth program; you want to take an English class to improve your chances of finding a job.

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### 4. Have you or anyone else in your household been awarded an Advance scholarship previously?

Yes  No

Name	Amount	Year (i.e. 2019/20)

### Have you applied for or been awarded funding for the items listed above elsewhere?

Yes  No

Grant/Organisation	Amount applied for	Amount awarded	Still awaiting response
			<input type="checkbox"/> Yes

### 5. Signature

Your name	
Your Signature	
Date	



**bridge**   
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to a better future

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