

Block Meetings

Purpose

This policy has been developed to provide guidance to staff and tenants about how and when Bridge Housing will conduct a Block Meeting.

Scope

This policy applies to all housing managers and tenants living in blocks managed by Bridge Housing.

Policy

Bridge Housing defines a 'Block' as any building where there are four or more Bridge Housing tenants living in the same complex.

Bridge Housing will generally organise a Block Meeting where:

- Major repairs or construction are scheduled – to provide information about the work and answer questions from tenants
- There are common area issues that require agreement between tenants, for example management of bins or parking, and/or
- There is a proposal for a community garden or Big Ideas Grant for the block.

The purpose of a block meeting

Block meetings provide a forum for Bridge Housing to meet with tenants to discuss and resolve shared issues, share important information and to support community initiatives.

The purpose of a Block meeting is to:

- Resolve issues raised by tenants on the spot wherever possible
- Provide an opportunity for tenants to ask questions and provide suggestions and possible solutions to shared issues
- Encourage tenants to get involved in community-led initiatives.

Block meetings are not common area property inspections or maintenance audits. Tenants are encouraged to report repairs to Bridge Housing's repairs line. They do not replace the need to meet and report issues to their Housing Manager on an individual basis.

Block Meeting Organisation

Meetings are organised by the Housing Manager responsible for the portfolio. Tenants and household members are encouraged to attend. Tenants will receive an invitation and agenda for the block meeting at least 2 weeks in advance.

Bridge Housing will post a written summary of the outcomes of the meeting within 1 week of the meeting.

Related Documents

- Residential Tenancies Act 2010
- Residential Tenancies Regulation 2019
- Block Meeting Procedure
- Block Meeting Invitation Letter
- Block Meeting Outcome Letter
- Good Neighbour Fact Sheet