
Bridge Housing AGM 2020

Rules of the Meeting

Chair

The Chair of the meeting will be Mr Mark Turner.

Eligibility to vote

For the purpose of determining a person's entitlement to vote at the Annual General Meeting, a person will be recognised as a member of the Company if that person is registered as a member at 10:00am on Monday, 16 November 2020.

The Chair has decided that each resolution will be decided on a poll.

Due to health and safety concerns related to the COVID-19 pandemic, members may attend the AGM via the online facility and vote online using the facility during the meeting.

On a poll, each member present online or by proxy shall have one vote.

Voting on resolutions

Each of the resolutions set out in this Notice of Meeting will be decided by a poll which will combine votes received prior to the meeting and votes submitted during the meeting.

Online platform

Due to the COVID-19, this year, members (or their proxies) have the ability to attend the meeting and vote and ask questions in real-time using the online platform. The meeting can be attended on line <https://kapara.rdbk.com.au/landers/4780cd.html> or by dialling 1 800 896 323 and entering the following code 41501460.

Online voting will be open between the commencement of the AGM at 10:00am on Wednesday, 18 November 2020 and the time at which the Chair of the meeting announces the poll is closed.

Proxy

If you are a member entitled to attend and vote, you may appoint one proxy. A proxy need not be a member of the Company.

IMPORTANT: For an appointment of a proxy for the meeting to be effective the Company **must receive:**

- the proxy's appointment;
- if the appointment is signed by the appointer's attorney – the authority under which the appointment was signed (e.g. a power of attorney) or a certified copy of it; and
- the above documents at least 48 hours before the meeting, which is by **10:00am on Monday, 16 November 2020.**

Proxies must be received before that time by one of the following methods:

By email: agm@bridgehousing.org.au

By post: Bridge Housing AGM 2020
Bridge Housing Limited, PO Box 20217
World Square NSW 2002 Australia

In person: Level 1, 660-664 Pittwater Road, Brookvale NSW 2100 or Level 9, 59 Goulburn St, Sydney NSW 2000 Australia

A proxy form may specify the manner in which the proxy is to vote in respect of a particular Resolution and, where a proxy form provides, the proxy is not entitled to vote on the Resolution except as specified in the proxy form.

A proxy has the authority to vote on the member's behalf as they think fit, on any motion to adjourn the Annual General Meeting, or any other procedural motion, unless the member gives a direction to the contrary.

IMPORTANT: If you appoint the Chair of the meeting as your proxy, or the Chair becomes your proxy by default, and you do not direct your proxy how to vote on resolutions, then by submitting the proxy form you will be expressly authorising the Chair to exercise your proxy on the relevant resolution.

Technical difficulties

Technical difficulties may arise during the course of the AGM. If there is a technical difficulty affecting any online participants, the meeting Chair has discretion as to whether and how the meeting should proceed. In exercising this discretion, the Chair will have regard to the number of members impacted and the extent to which participation in the business of the meeting is affected.

Where the Chair considers it appropriate, the Chair may continue to hold the meeting and transact business, including conducting a poll and voting in accordance with valid proxy instructions. For this reason, members are encouraged to lodge a postal or proxy vote by **10:00am on Monday, 16 November 2020** even if they plan to participate online.

Asking Questions

Members attending the meeting via the online facility will note that the facility offers a mechanism for putting questions to the Chair who can direct the question to the appropriate person. However, members are highly encouraged to submit their questions before the meeting. If you have a specific question that you would like to submit to the Chair, please send your question to: agm@bridgehousing.org.au.